

TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

Cape Cod Gateway Airport Finance Subcommittee

DATE OF MEETING Tuesday, July 2, 2024

TIME: 8:30 a.m.

PLACE: ZOOM - Remote participation

ADDRESS: Please see instructions below

Zoom Link

Join Zoom Meeting
<https://townofbarnstable-us.zoom.us/j/86383239644>
Meeting ID: 863 8323 9644
One tap mobile
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+16469313860,,86383239644# US
---Dial by your location
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• +1 312 626 6799 US (Chicago)
• +1 386 347 5053 US
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• +1 564 217 2000 US
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• +1 253 215 8782 US (Tacoma)
• +1 346 248 7799 US (Houston)
• +1 360 209 5623 US
• 877 853 5257 US Toll-free
• 888 475 4499 US Toll-free
• 833 548 0276 US Toll-free
• 833 548 0282 US Toll-free
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Meeting ID: 863 8323 9644

Find your local number: <https://townofbarnstable-us.zoom.us/j/86383239644>

Original Agenda posted on
06/27/2024 @ 1:19 PM

Revised agenda Item **FIN0724-2**

- Call meeting to order:
- This meeting of the Cape Cod Gateway Finance Subcommittee is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known.
- Roll Call (Weill, Flores, Bailey)
- *Review and approve minutes of the June 4, 2024, Finance Subcommittee meeting.*
- Public Comment:
- Commissioners Response to Public Comment:

OLD BUSINESS

None

NEW BUSINESS

FIN0724-1 – Review and Approve of Travel Approval Letters for Airport Staff

FIN0724-2 – Review and Approve FY2025 Option Renewal for the On-Call Contract by and between Cape Cod Gateway Airport and Pierce Cote for the PROFESSIONAL MARKETING & COMMUNICATIONS SERVICES.

FIN0724-3 – Review and Approve supplemental funding for the 1992 E-One Titan Aircraft Rescue and Firefighting vehicle replacement project, tools and equipment

FIN0724-4 – Review and Approve Amendment #1 of the Contract by and between Cape Cod Gateway Airport and Aloft Aviation Management LLC.

FIN0724-5 – Review and Approve Amendment #1 of the Contract by and between Cape Cod Gateway Airport and Veoci.

Updates:

- Advertisement Update
- Monthly Financial Review (Finance)
- Strategic Planning Subcommittee Development Update – Mark Guiod (Chair)
 - A new date needs to be established for the 2nd meeting of the Ad Hoc Committee
- American Airlines Update
 - Passenger numbers
- Electric Aviation Update
 - BETA
 - Smart Grid Program
 - EV Make Ready Charging Stations
 - CIP FY2025 Charging Stations
- WS Development Update
 - Next update = July 2024 Commission meeting
- Projects Update/Status
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - Equipment Purchases
 - Project update by Matt Elia/Chris Bostwick
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
 - Terminal Optimization
 - Project update by Katie Servis
 - Departure Procedure Analysis
 - Project update by Katie Servis
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly - received 15 comments from the public
 - Comment Period extended into February (over 2 months review offered to the community)
 - Secretary's Certificate received – this gives us or marching orders for a Scope of Work and development of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)
 - July = next public meeting – meeting #5
- PFOS/Public Involvement Plan & Update
 - Next status report = October 2024
 - Next public informational meeting = November 2024
 - To be done in coordinate with BFTA so that the public has one meeting to attend for updates for both entities
- Upcoming Events:
 - September 2024 –
 - CCYP September 18, 2024 (Note date change)
 - ~~A Great Day at the Gateway September 21, 2024 canceled~~
 - Full Scale Emergency Exercise September 26, 2024
 - Looking for volunteers and evaluators
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 - Exhibitor emails sent to previous exhibitors (about 50). I heard back from about 10 confirming they will be in attendance
 - School emails and invitations sent.
 - 15 exhibitors already signed up

- 3 schools have already signed up

Adjourn Meeting

The list of matters are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING. _____ For your information the section of the M.G.L that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such a meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.